



Client Alert for Virginia Corporations

Many Virginia entities are receiving mailings from an outfit called “Virginia Council for Corporations.” These mailings look like official mailings from the Virginia State Corporation Commission (SCC), but in fact the mailings are from an unrelated private entity soliciting business.

Virginia Council for Corporation’s mailings include an official-looking form entitled “2014 - Annual Records Solicitation Form” and an offer to prepare “corporate consent records in lieu of meeting minutes” for a fee of \$125. According to the SCC, this correspondence was not sent by the SCC and is not prescribed or recognized by the SCC. Please also note that the services that Virginia Council for Corporations is offering to provide do not substitute for the required filing of an annual report with the SCC. The SCC has issued an alert regarding the mailings from Virginia Council for Corporations, clarifying that the SCC is not associated with Virginia Council for Corporation’s mailings. To view the SCC alert, please see the attached pdf or click on the following link: <http://www.scc.virginia.gov/clk/files/corprec3.pdf>. The SCC warned of similar solicitation from Corporate Records Service in December 2013.

If you have any questions about corporate correspondence you have received, please contact your registered agent or Maggie Krantz (mkrantz@lawmh.com), McCandlish Holton’s coordinator of State Corporation Commission filings. For a list of all McCandlish Holton attorneys and their contact information, visit <http://lawmh.com/attorneys>.

Quick Links

[McCandlish Holton Website](#)
[Business Law Practice Group](#)

Our Business Law Attorneys

| | | |
|------------------------------------|--|--------------------------------------|
| Jeremy A. Ball | Thomas C. Foster | Samuel C. Haisley |
| Peter L. Henderer | Maggie S. Krantz | Jennifer L. Ligon |
| Dominic P. Madigan | Jamie Baskerville Martin | Thomas W. McCandlish |
| Samantha S. Otero | Alana M. Ritenour | |



McCandlish Holton, PC

Mailing Address: P.O. Box 796 | Richmond, Virginia 23218-0796
Physical Address: 1111 E. Main St., Suite 2100 | Richmond, Virginia 23219
Phone: (804) 775-3870
Fax: (804) 775-7286
www.lawmh.com

ALERT TO VIRGINIA CORPORATIONS REGARDING SOLICITATIONS
FROM “VIRGINIA COUNCIL FOR CORPORATIONS”
(11/25/2014)

The State Corporation Commission has received inquiries recently about unsolicited mailings directed to Virginia corporations from Virginia Council for Corporations, 7330 Staples Mill Road, #402, Richmond, VA 23228-4122. The Commission posted an alert in December 2013 about similar solicitations to Virginia corporations from Corporate Records Service, whose Richmond, Virginia address is identical to the address for Virginia Council for Corporations.

The mailings from Virginia Council for Corporations include an official-looking document titled “2014 - Annual Records Solicitation Form” and instructions for completing the form. The Solicitation Form includes an offer from Virginia Council for Corporations to prepare “corporate consent records in lieu of meeting minutes” for a fee of \$125. PLEASE BE ADVISED that the Solicitation Form is neither required by Virginia law nor authorized by the Commission, and it will not be accepted for filing with the SCC.

The Solicitation Form looks somewhat like the annual report form prescribed by the State Corporation Commission and mailed to corporations of record in the Clerk’s Office of the SCC. Some corporations have confused the Solicitation Form for the Commission-prescribed annual report.

A search of the Commission’s business entity records in the Clerk’s Office revealed no information about a company with the name Virginia Council for Corporations.

Any corporation that has questions about the solicitation or form is encouraged to obtain advice from its lawyer or business advisor. Also, the Clerk’s Office can be contacted at (804) 371-9733 or 1-866-722-2551 (toll-free in Virginia) for information about corporate annual report and other business entity filing requirements under Virginia law.